

# Kelly Education



## **SUBSTITUTE CAFETERIA ASSISTANT HIRING PROCESS**

and REQUIREMENTS for CLAY COUNTY DISTRICT of SCHOOLS

*\*\* Please note that the hiring processes, procedures, and costs are subject to change \*\**

### **Minimum criteria for becoming a substitute Cafeteria Assistant:**

- Must work at least 4 assignments per month

### **To complete the application and hiring process you will need to:**

- Provide two letters of reference
- Complete the on-line application via eRegistration (this will be emailed to you from **Kelly Services Onboarding**)
- Attend a Virtual Orientation session
- Complete the online Vector Training, K-12 Edition training
- Be prepared to be fingerprinted for Clay County District of Schools
- Be prepared to complete a drug screen

**Pay Rate:  
\$9.00/Hour**

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